Lockwood Pedestrian Safety District Advisory Board Meeting Minutes – 10/07/2026
Lockwood High School, Community Room | 1932 U.S. Hwy 87 E, Billings, MT 59101.

- **Meeting Called to Order:** 7:00 pm
    - **Board members in attendance**
        - Travis Smith, Tim Sather, Kim Deal, Nick Zacher
        - Board member not in attendance: Pam Ask, Nick Pancheau
        - Others in attendance: Erin Claunch, Mike Hayes
- **Public Comment**
    - Email received from Karen Sims (8/31/26) on 9/11/26
        - Claunch reviewed condition. Borderline condition for accessibility/tripping. Board discussion around solution/path forward. Zacker to talk to local contractor option to grind edge down.
    - Yellowstone County alerted Claunch to a second location of sidewalk repair needed (west of IGA). Claunch reviewed. Appears to be damage done by a utility contractor working in the ROW. Claunch informed county of this. County to resolve with utility contractor.
- **Minutes:** September minutes motion by Deal, second by Zacher. Minutes approved.
- **TA Grant (Erin Claunch, Sanbell)**
    - Update by Claunch. Agreements between MDT & Yellowstone County were included in the County Commissioner meeting on 9/15. Claunch & Deal in attendance for meeting. Spirited Commissioner discussion around Lockwood and LPSD was held. TA Grant agreement ultimately passed.
- **Old Hardin Road East_Cole Street-Saddle Lane (Erin Claunch, Sanbell)**
    - Claunch provided Sanbel initial layout and design options. Board review and discussion. Sather motion to move forward with Option B. Zacher second. Motion carried.
- **Billings MET Transit Governance and Study Committee (Travis Smith)**
    - Smith touched base with Rusty Logan (MET) on potential for Lockwood bus service. Rusty will set up a meeting with the LPSD and discuss next steps.
- **Billings Bypass/TEDD update (Nick Pancheau)**
    - Pancheau not in attendance. No report this month.
- **Trail Count Report (Mike Hayes, Transportation Planner)**
    - Trail counts provided via email by Hayes.
    - New Trail Counter Locations to be coordinated by LPSD board.
    - Existing trail counter locks needing replacement soon, per Hayes
        - Board will provide new locks from FY26-27 PILT funds.
- **Old Business**
    - FY26-27 Budget (Travis Smith)
        - FY26-27 Budget
            - Per Jones: Unknown until after certified values received on 9/1/26
            - Levied Revenue based on certified values: $342,860
            - Smith to inquire on status with Jones.

- FY26-27 PILT Request
  - Per Jones: Unknown until after certified values received on 9/1/26
  - Preliminary Approval: $5,000
  - Smith to inquire on status with Jones.
- Cash Balance (as of 6/30/26): $521,389
  - Smith to inquire on status with Jones.
- Current Loan Balance (as of 7/9/26)
  - Per Jones: $138,653.90 (as of 7/9/26)
  - Smith to inquire on status with Jones.
- Loan/Bond Capacity
  - Per Jones: Unknown until after certified values received on 9/1/26

- Maintenance Contract Update (Travis Smith)
  - Updated Winter '26-'27 contract provided to county for approval/execution in September.
    - Smith to inquire on status with Jones.

- 205 Greenwood Development (Nick Pancheau)
  - Pancheau has meeting scheduled 10/14 with Monica at Public Works for continued push for resolution.

- **New Business**

  - Piccolo (Nick Pancheau)
    - Board discussion around Piccolo Lane sidewalk. Incited by recent school aged pedestrian fatality in the Billings community, board agreed that pursuing this key sidewalk segment, as has been desired by the Lockwood community for many years, should be a key focus. A renewed effort to complete this sidewalk segment is desired by the board. Motion by Sather and second by Zacher to authorize Sanbell to start boundary research and sidewalk feasibility study for Piccolo Lane. Motion passed unanimously. Claunch will report back next month.

- **Meeting adjourned:** 7:46 pm

- **Next Meeting Date(s):** Wednesday, November 4th, 2026, 7pm.

LOCKWOOD PEDESTRIAN SAFETY DISTRICT

Lockwood Pedestrian Safety District Advisory Board Meeting Attendees – **October 7, 2026**

	Name	**Email** *(If not provided previously)*
1.	Tim Sather	
2.		
3.		
4.	Mike Hayes	
5.	ERIN CLANCY	
6.	Travis Smith	
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

Travis Smith

From: Erin Claunch <eclaunch@sanbell.com>
Sent: Friday, September 11, 2026 12:16 PM
To: Nick Pancheau; Travis Smith; Tim Sather; Pam Ask; Nicholas Zacher; kim deal
Subject: Fw: Public Works - Information Request

All…

Please see the email below for a citizen concern. I have not gotten eyes on the sidewalk in question, but I believe she is referencing the book stand near the westernmost driveway into the Primary/Middle school parking lot. I'm happy to take a look if the Board desires. Please let me know how you would like to proceed, and I can respond to Ms. Sims. Thanks and have a great weekend!

Erin Claunch PE, PTOE
Associate Principal | Director of Public Infrastructure
d: 406-869-3320
m: 406-671-0224



From: Jay Anderson <janderson@yellowstonecountymt.gov>
Sent: Friday, September 11, 2026 12:02 PM
To: Karen Sims <kjsims58@gmail.com>; Erin Claunch <eclaunch@sanbell.com>
Subject: RE: Public Works - Information Request

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Karen –

I apologize for the delay in responding to this email. I'm very sorry you had this experience and glad you're ok.

I've cc'd Erin with Sanbell – the consultant for the Lockwood Pedestrian Safety District. Erin can hopefully assist with this matter.

Regards,

Jay D. Anderson, PE

Deputy Public Works Director
Yellowstone County
(406) 254-7926

From: Karen Sims <kjsims58@gmail.com>
Sent: Monday, August 31, 2026 9:50 AM
To: Public Works <pubworks@yellowstonecountymt.gov>
Subject: Public Works - Information Request



Good morning,

I was walking this morning on the Lockwood path by the Lockwood School on Highway 87 (right before you get to little library stand going east). There is a slab of cement that is raised and I tripped on causing me to fall. I did not get hurt, but it needs some attention in case some does get hurt.

Not sure if I have the right department or who is responsible for the sidewalk.

Thank you!

Karen Sims

EXHIBIT A

OPTION A – HALF PIPED IRRIGATION DITCH

WITHIN

TASK ORDER #3–OLD HARDIN ROAD–COLE ST TO SADDLE LANE SIDEWALK IMPROVEMENTS

NORTH

30 15 0 30 60

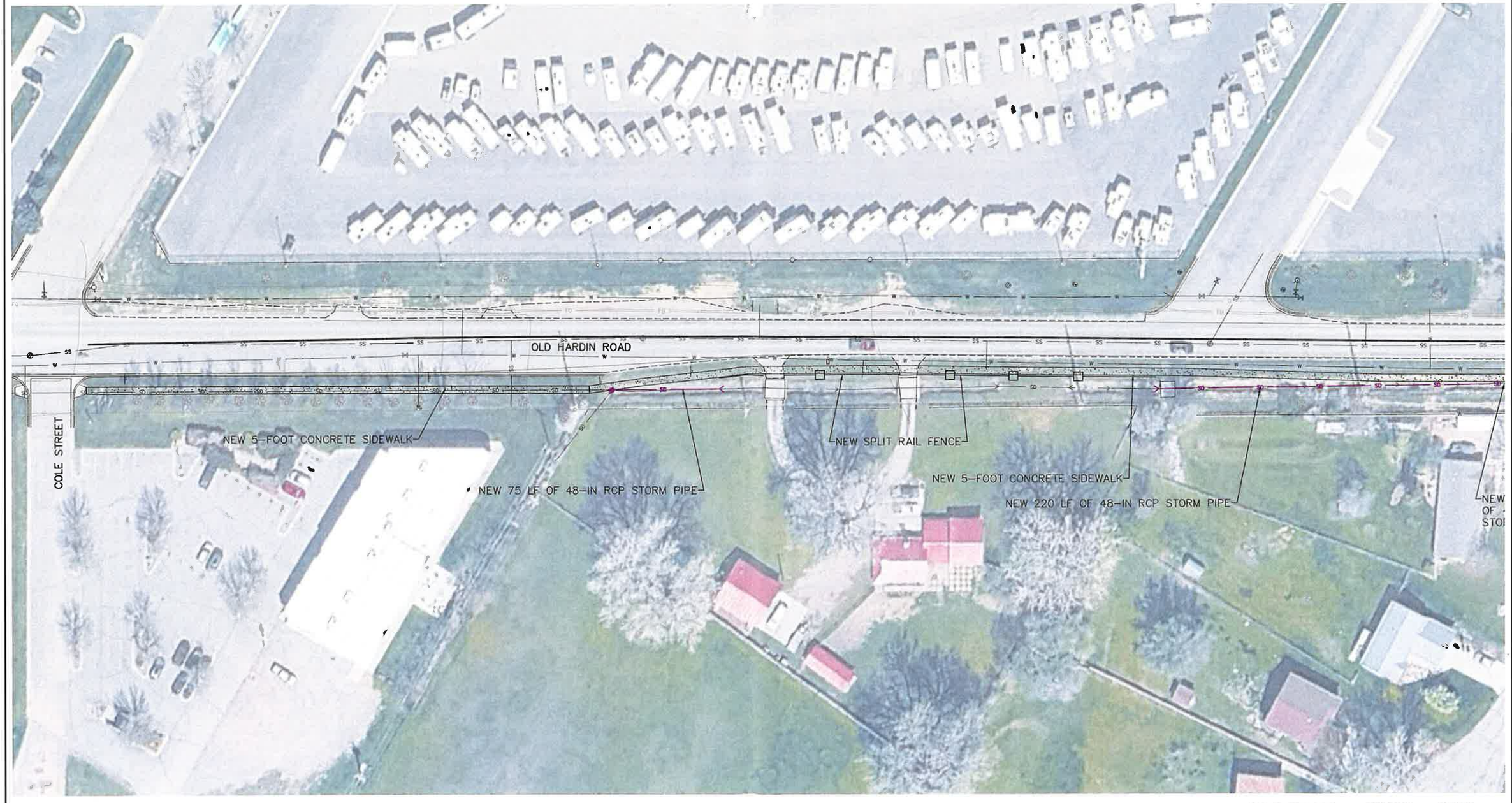
SCALE:1" = 30'

PREPARED FOR : LOCKWOOD PEDESTRIAN SAFETY BAORD

PREPARED BY : sanbell

OCTOBER, 2026

LOCKWOOD, MONTANA



22113_05_EXHIBIT_BASE.DWG 22113.01 10/07/26 HDY

EXHIBIT A

OPTION A – HALF PIPED IRRIGATION DITCH
WITHIN
TASK ORDER #3–OLD HARDIN ROAD–COLE ST TO SADDLE LANE SIDEWALK IMPROVEMENTS

NORTH

30 15 0 30 60

SCALE:1" = 30'

PREPARED FOR : LOCKWOOD PEDESTRIAN SAFETY BAORD

PREPARED BY : sanbell

OCTOBER, 2026

LOCKWOOD, MONTANA



22113_05_EXHIBIT_BASE.DWG 22113.01 10/07/26 HDY

EXHIBIT B

OPTION B – FULLY PIPED IRRIGATION DITCH

WITHIN

TASK ORDER #3–OLD HARDIN ROAD–COLE ST TO SADDLE LANE SIDEWALK IMPROVEMENTS

NORTH

30 15 0 30 60

SCALE:1" = 30'

PREPARED FOR : LOCKWOOD PEDESTRIAN SAFETY BAORD

PREPARED BY : sanbell

OCTOBER, 2026

LOCKWOOD, MONTANA



22113_05_EXHIBIT_BASE.DWG 22113.01 10/07/26 HDY

EXHIBIT B

OPTION B – FULLY PIPED IRRIGATION DITCH
WITHIN
TASK ORDER #3–OLD HARDIN ROAD–COLE ST TO SADDLE LANE SIDEWALK IMPROVEMENTS

NORTH

30 15 0 30 60

SCALE:1" = 30'

PREPARED FOR : LOCKWOOD PEDESTRIAN SAFETY BAORD

PREPARED BY : sanbell

OCTOBER, 2026

LOCKWOOD, MONTANA

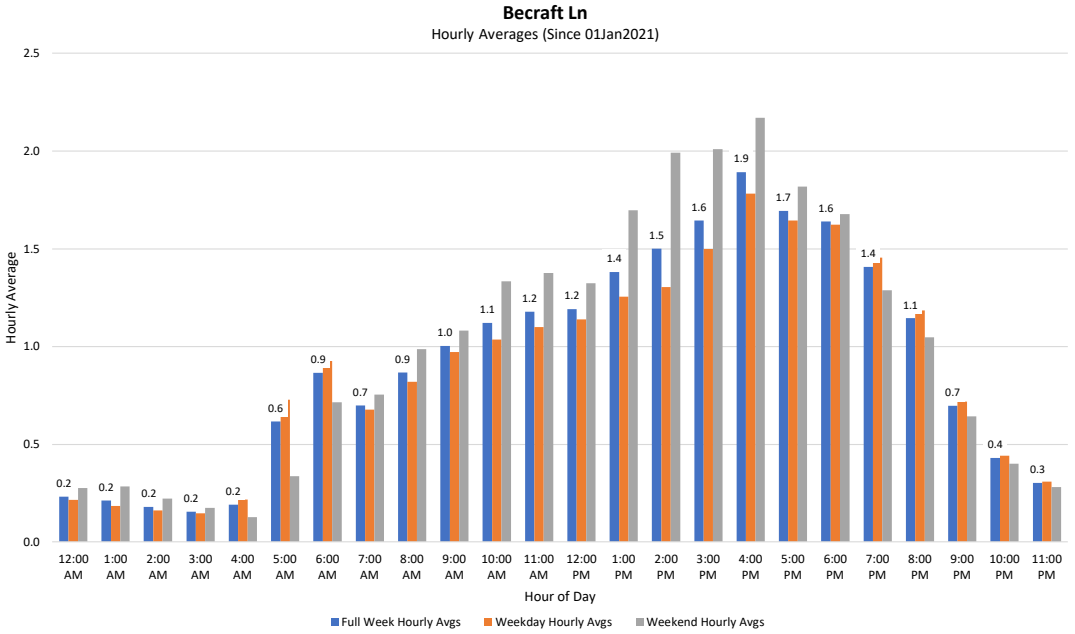


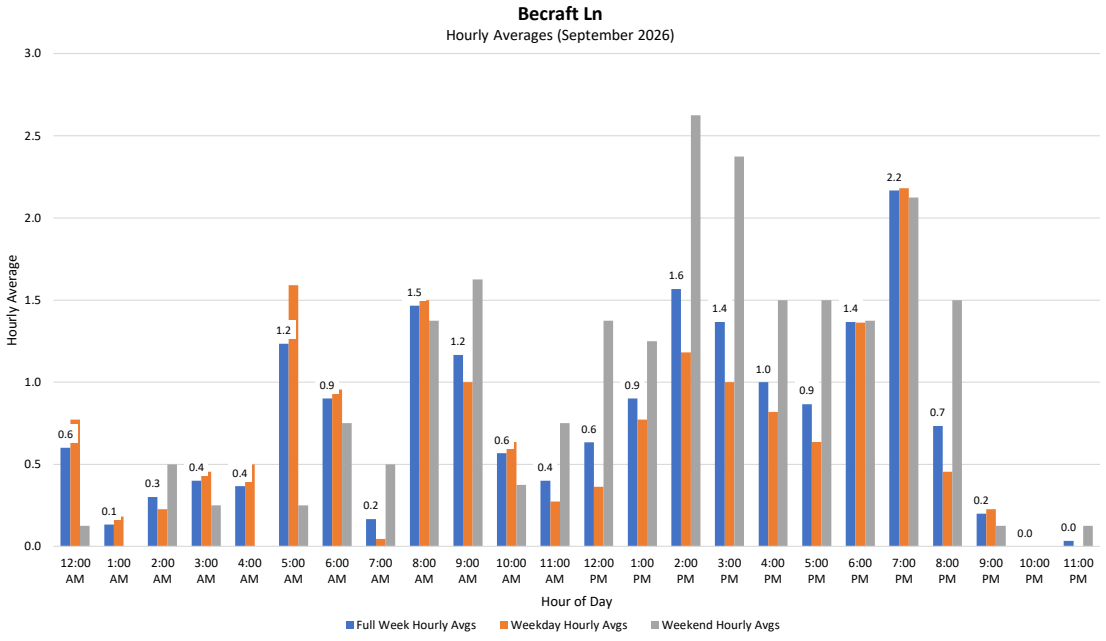
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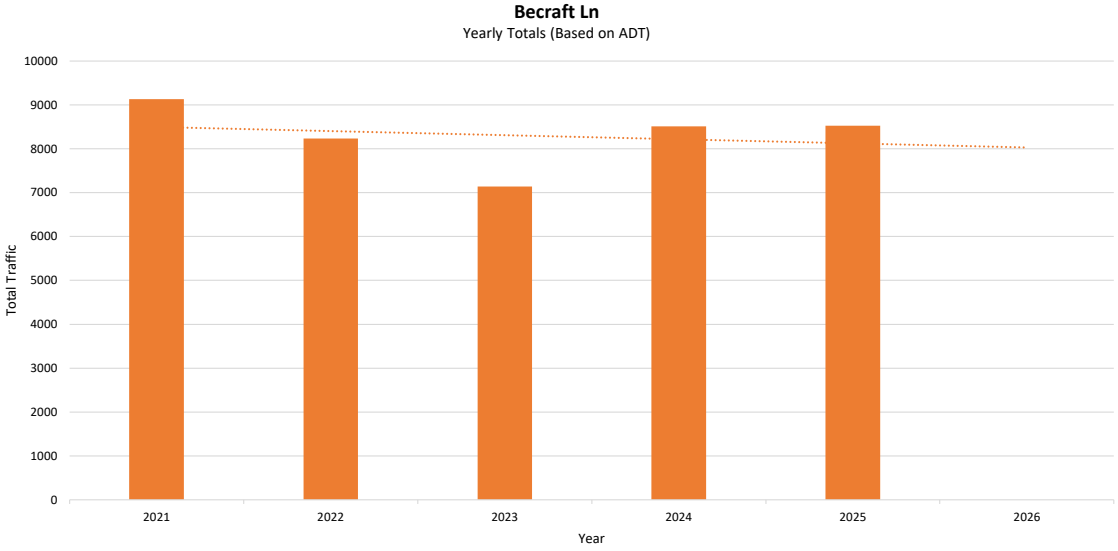
Hourly Statistics

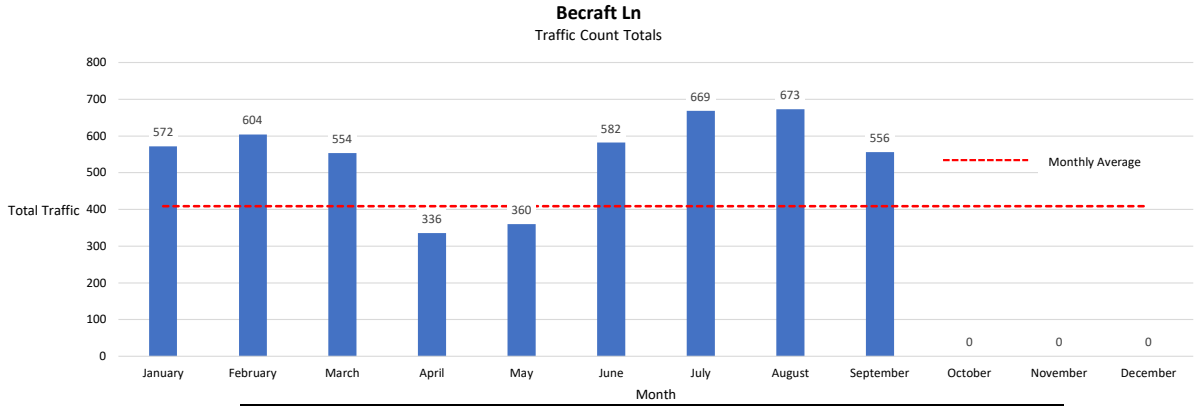
	Total	Month
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Median	0.9	0.7
STDV	0.6	0.6
Min	0.2	0.0
Max	1.9	2.2

Field Notes







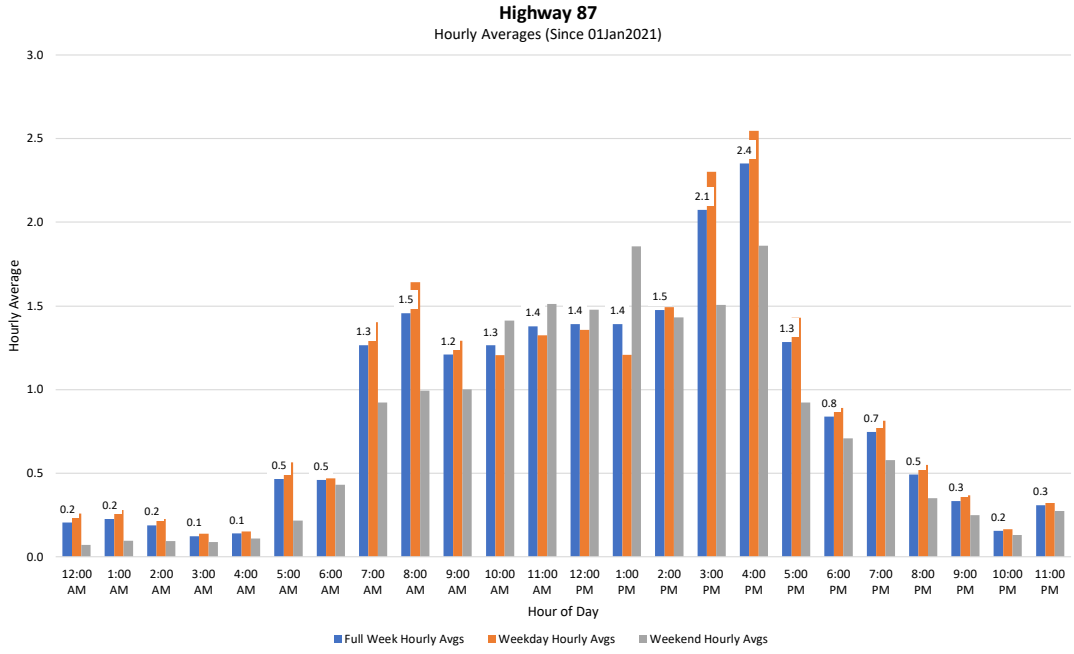


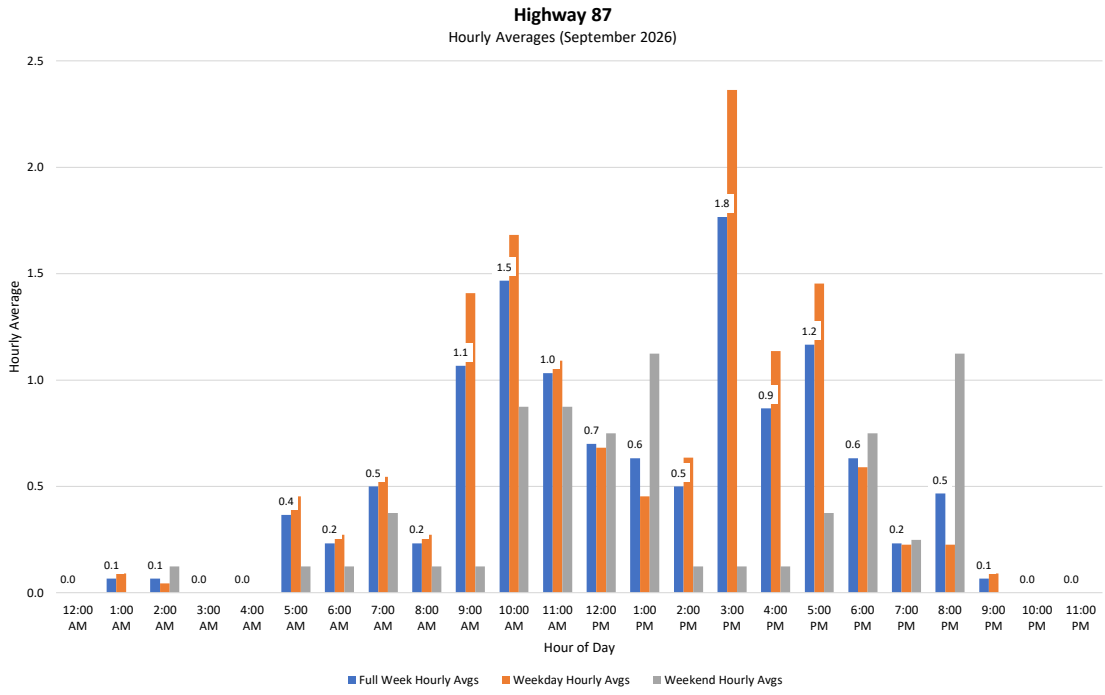
Site Name	Total Count	Average	Wk. Day Avg	Wk. End Avg	Min	Date w/ Min Total	Max	Monthly Avg
BECRAFT LN	4,906	19	18	7	1	23-Jan	53	408.83

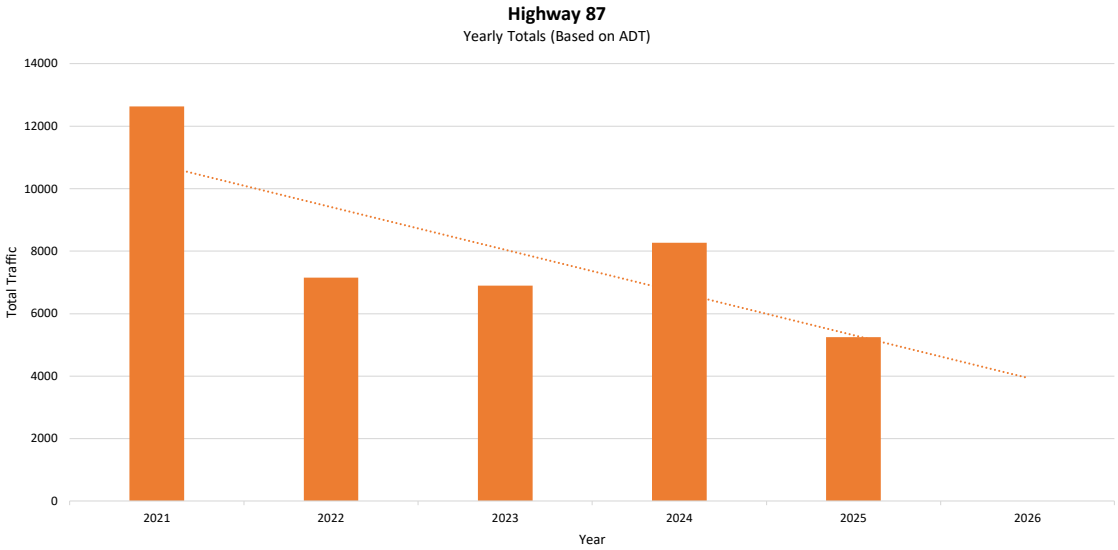
Hourly Statistics

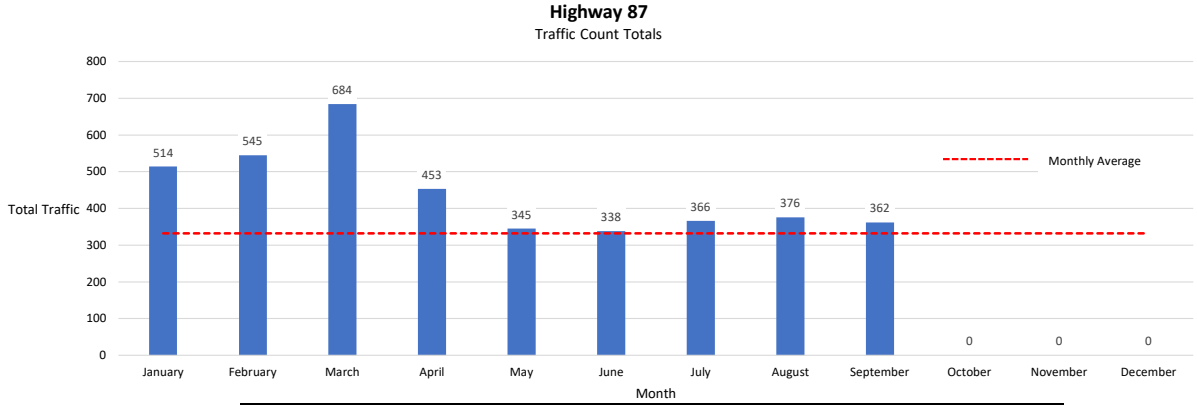
	Total	Month
Average	0.9	0.5
Median	0.8	0.4
STDV	0.7	0.5
Min	0.1	0.0
Max	2.4	1.8

Field Notes

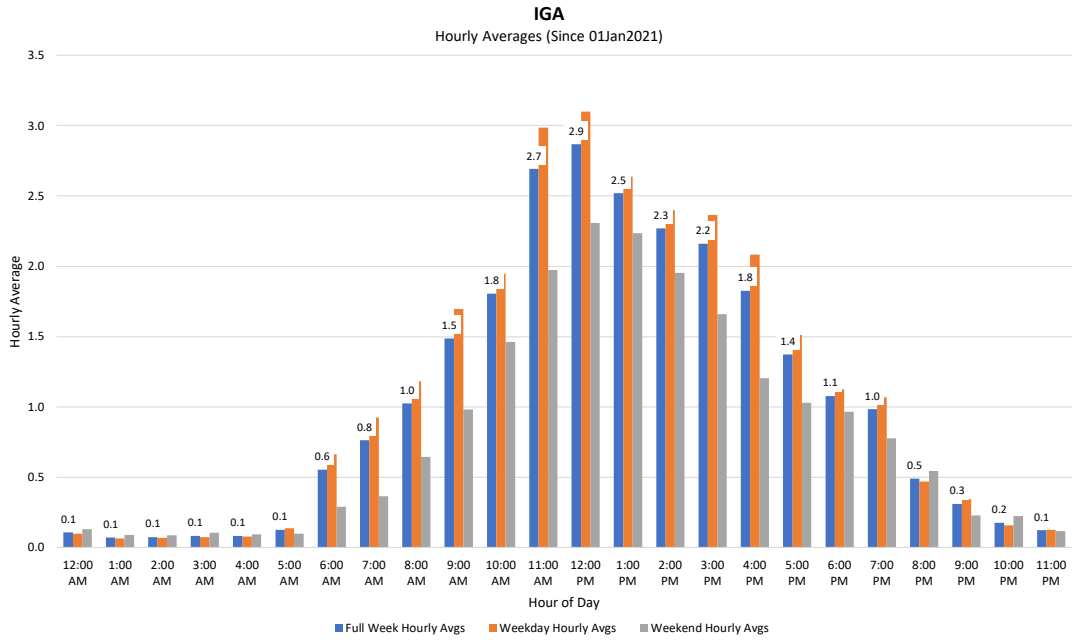








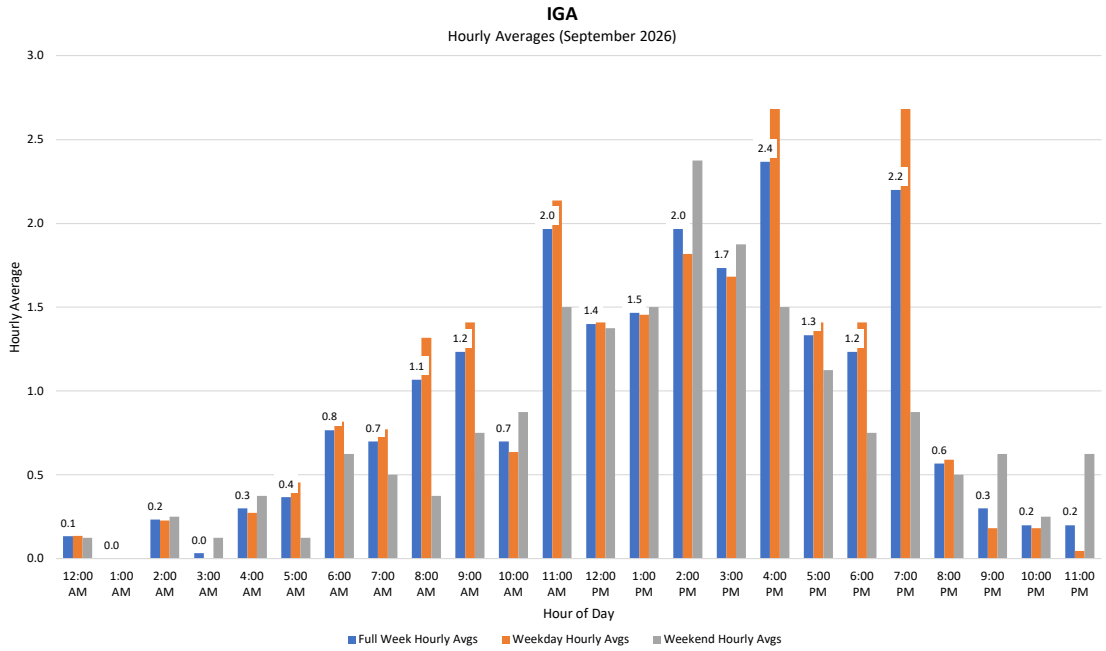
Site Name	Total Count	Average	Wk. Day Avg	Wk. End Avg	Min	Date w/ Min Total	Max	Monthly Avg
HIGHWAY 87	3,983	15	14	7	0	24-Jan	45	331.92

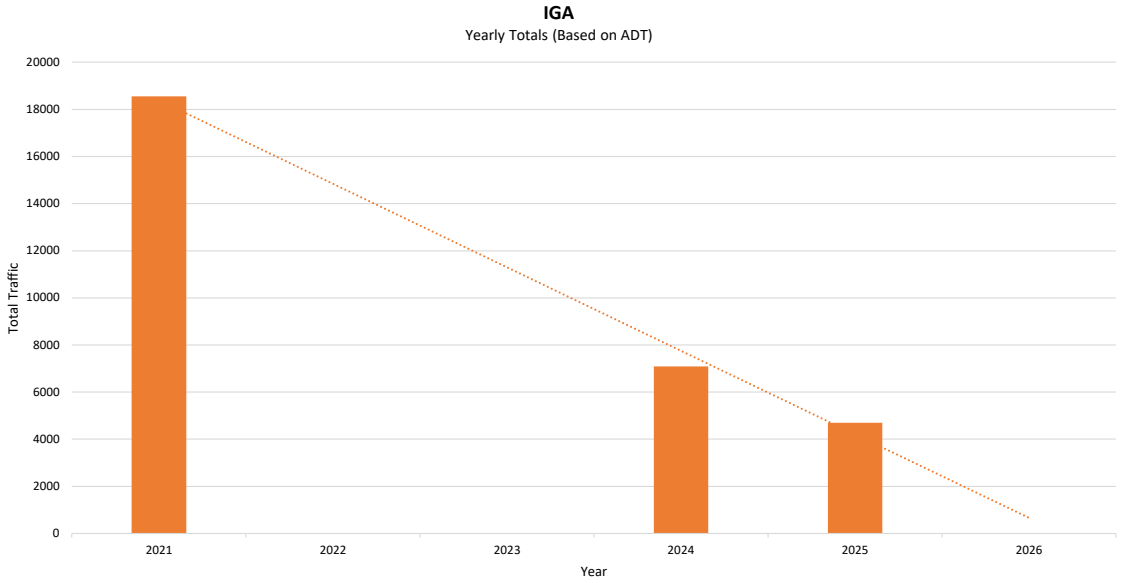


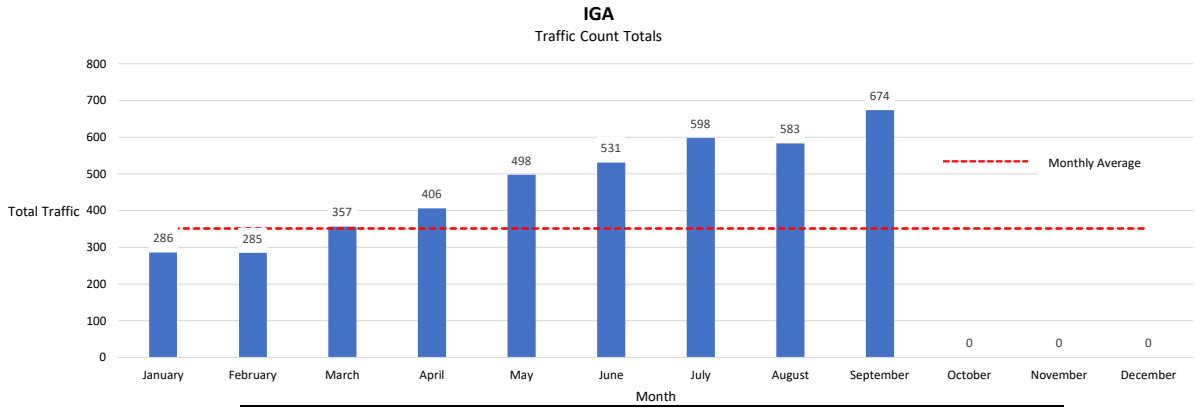
Hourly Statistics

	Total	Month
Average	1.0	0.9
Median	0.9	0.7
STDV	0.9	0.7
Min	0.1	0.0
Max	2.9	2.4

Field Notes





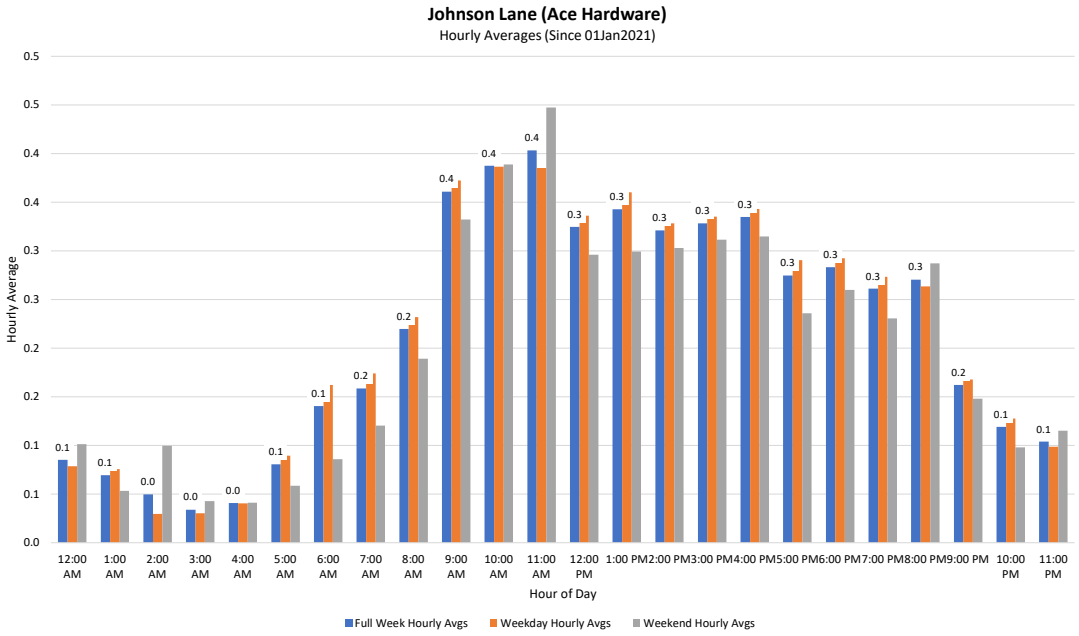


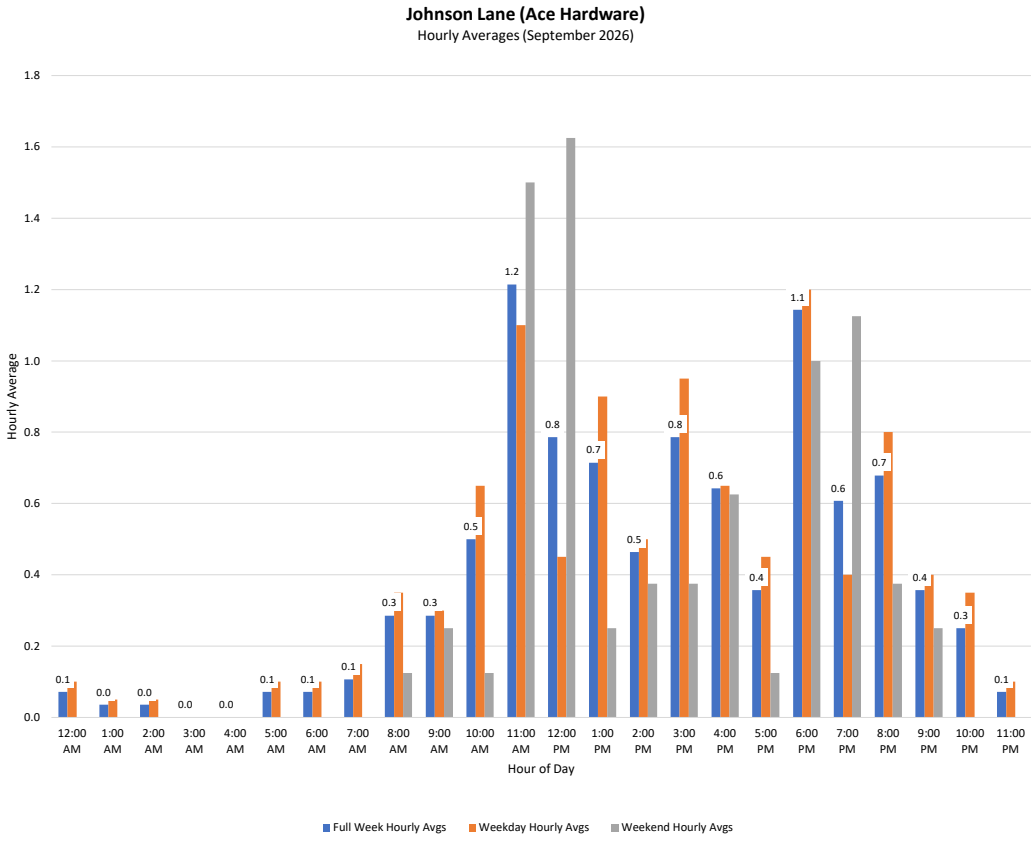
Site Name	Total Count	Average	Wk. Day Avg	Wk. End Avg	Min	Date w/ Min Total	Max	Monthly Avg
IGA	4,218	15	15	6	0	14-Mar	54	351.50

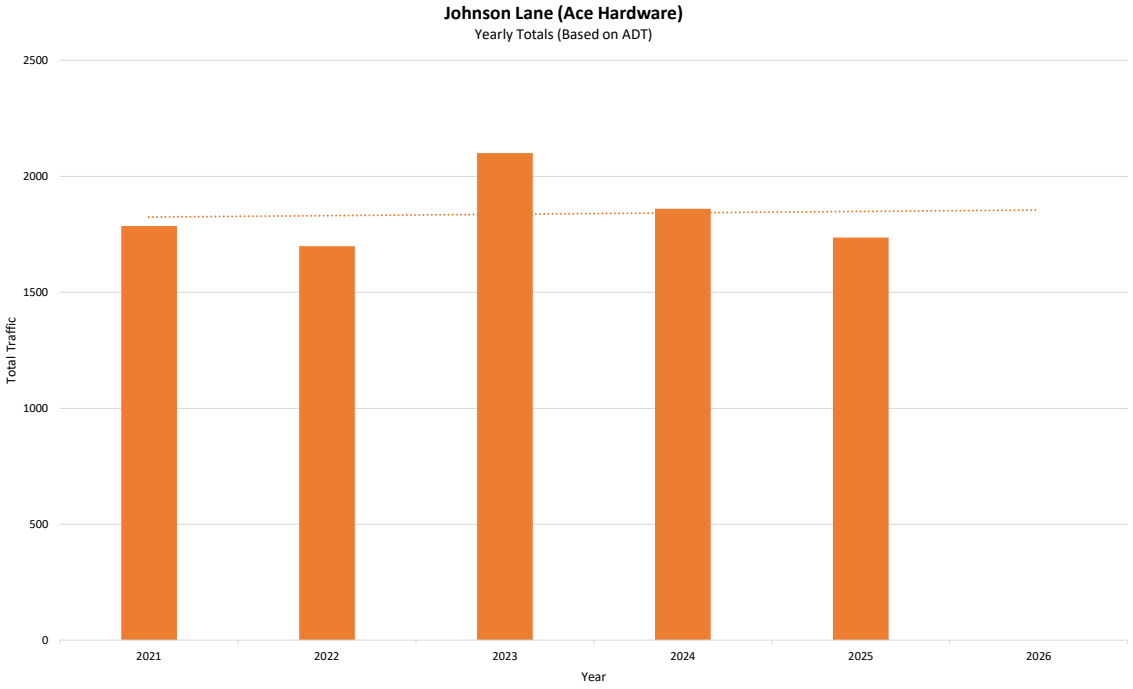
Hourly Statistics

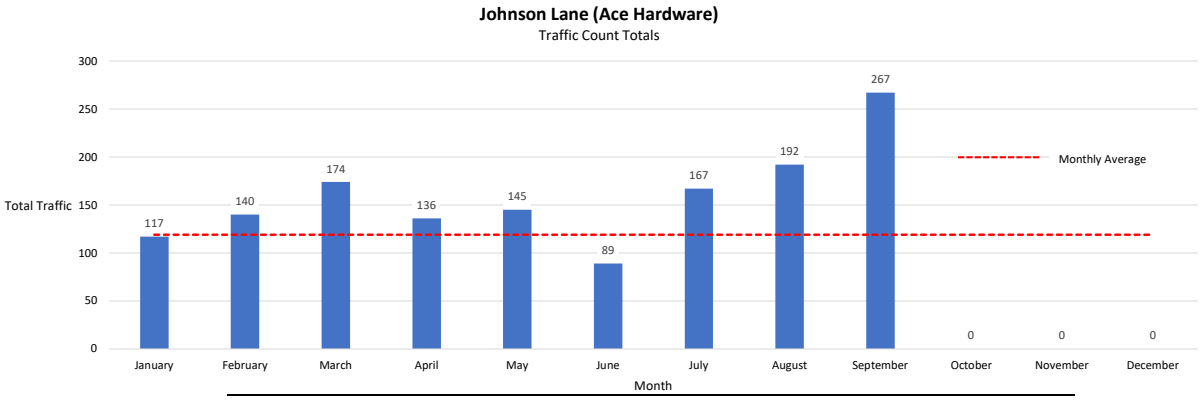
	Total	Month
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Median	0.2	0.3
STDV	0.1	0.4
Min	0.0	0.0
Max	0.4	1.2

Field Notes

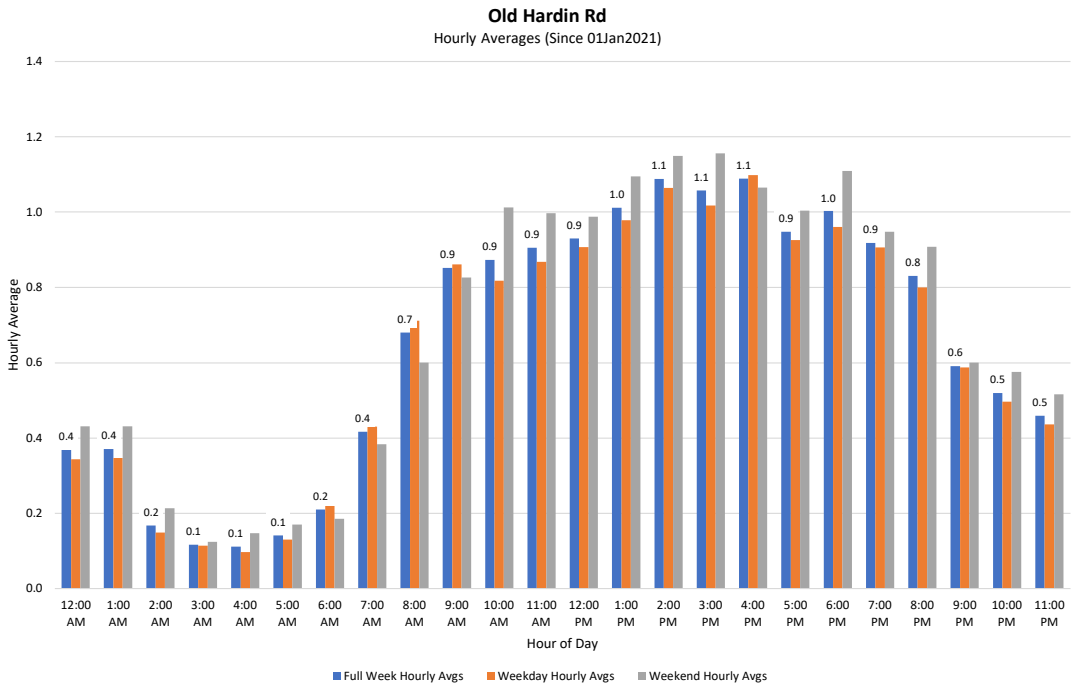








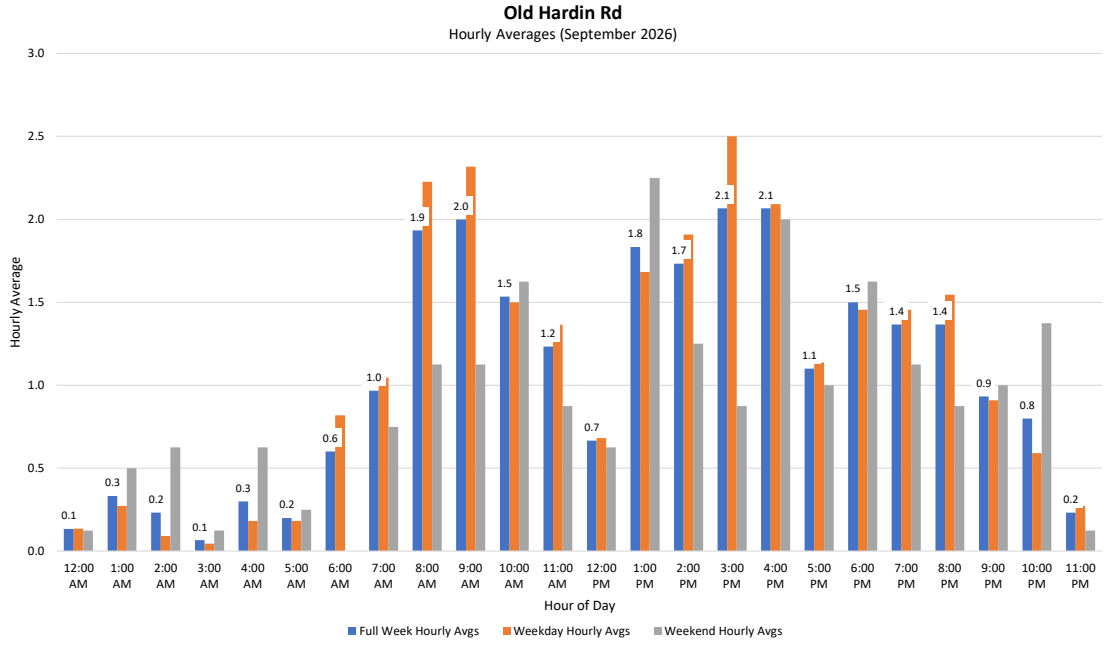
Site Name	Total Count	Average	Wk. Day Avg	Wk. End Avg	Min	Date w/ Min Total	Max	Monthly Avg
Johnson Lane (Ace Hardware)	1,427	6	5	2	0	23-Jan	27	118.92



Hourly Statistics

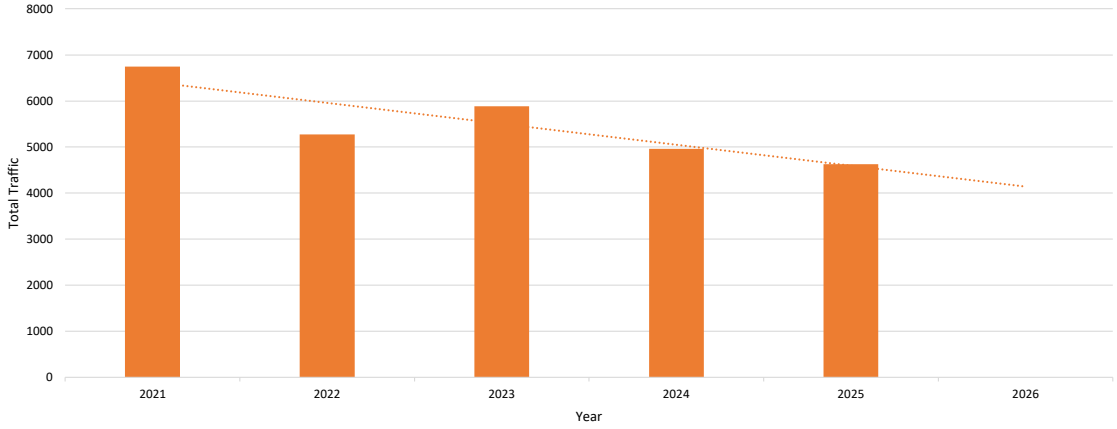
	Total	Month
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Median	0.8	1.0
STDV	0.3	0.7
Min	0.1	0.1
Max	1.1	2.1

Field Notes



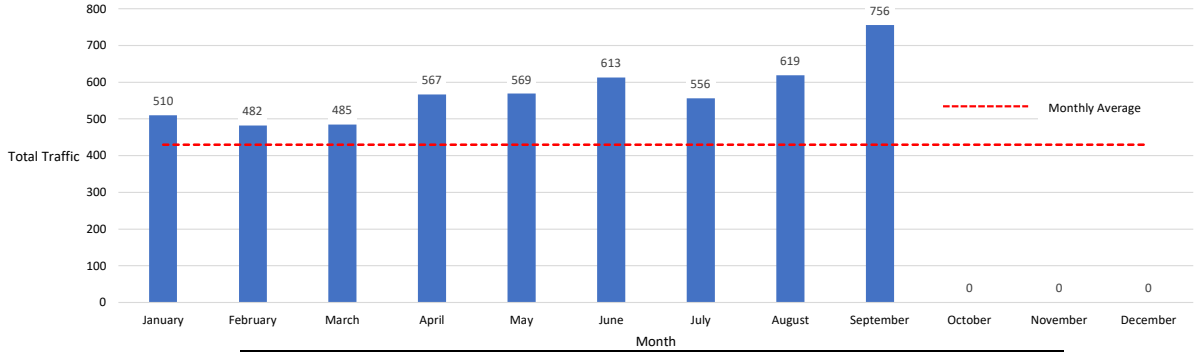
Old Hardin Rd

Yearly Totals (Based on ADT)



Old Hardin Rd

Traffic Count Totals



Site Name	Total Count	Average	Wk. Day Avg	Wk. End Avg	Min	Date w/ Min Total	Max	Monthly Avg
OLD HARDIN RD	5,157	19	19	7	1	31-Mar	52	429.75